



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION

## MEETING AGENDA

Wednesday, August 16, 2023

4:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, August 16, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**PUBLIC FORUM:**

**APPROVAL OF MINUTES:**

1. Consider a motion to approve the July 12, 2023 Regular Commission Minutes and the July 26, 2023 Regular Work Session Minutes.

**VERIFIED CLAIMS:**

2. Consider a motion to approve \$3,117,110.82 of verified claims for July 2023.

**COMMISSION REPORTS:**

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to confirm filling the Executive Assistant position with the preferred candidate, Ms. Megan Pehrson.
4. Consider a motion to ratify the professional services contract with MMUA for strategic planning services for \$10,000 plus approved reimbursable expenses.
5. Consider a motion to approve the 2023 MMUA Delegate Appointment Form.
6. Consider a motion to ratify the amendment to the procurement contract with Government Finance Officers Association consulting services for ERP RFP evaluation and contract negotiations not exceed \$25,000.
7. Consider a motion to ratify the procurement contract of \$750 with VIA Actuarial Solutions consulting services for GASB 75 Actuarial Services.
8. Consider a motion to authorize the sale and/or disposal of surplus property.

**SETTING OF REGULAR AGENDA:** This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

9. Review Safety Monthly Report

ADMINISTRATION:

10. Consider a motion to adopt Resolution Number 08-16-23-7 approving Metered Use, Drought and Water Leak policies.
11. Review Administration Monthly Report

BUSINESS SERVICES DEPARTMENT:

12. Review Business Services Monthly Report

ELECTRIC DEPARTMENT:

13. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

14. Review Water Utility Monthly Report
15. Review Wastewater Utility Monthly Report

DEPARTMENT HEAD PRESENTATION:

16. Department Head Presentation - Electric Manager, Chad Troumbly

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, August 30, 2023 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, September 13, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.