

Madam Chair Peggy Clayton
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Treasurer Nancy Kopacek 398-3497
Clerk Kelly Derfler 244-1811

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Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT BOARD MEETING April 23, 2025, at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. March 26, 2025 P and D Board Minutes
 - B. April 17, 2025 Closed Work Session Minutes re: Security
 - C. April 17, 2025 Work Session Minutes re: Parks and Maintenance Job Description
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record)
5. **Consent Agenda**
 - A. Zoning Land Use Permits
 - B. SSTS Permit
6. **Roads**
 - A. Roads/J
 - B. Isleview Road Pre-construction Meeting/J
7. **Recreation**
 - A. Park & Cemetery Inspections of March 2025/P
 - B. Wendigo Park Pavilion/J
 - C. Pollinator Garden Memorial Bench/P
8. **Correspondence (Informational)**
 - A. Trails Task Force Minutes of March 13, 2025
 - B. Itasca County Electronic Waste Collection Event
 - C. Thank You from Itasca County Historical Society
9. **Town Hall**
 - A. Town Hall Report of March 2025/P
10. **Maintenance**
 - A. Maintenance Report of March 2025/M
 - B. Maintenance Sign Order/M
 - C. Temp/Seasonal Maintenance Employee/P
 - D. Nicholas Culvert/M

11. Old Business

- A. Maintenance Job Description, Monthly Activities, Inspection Checklist, Roles and Responsibilities, and SAFE Work Procedures/P
- B. Hall Alarm System/P
- C. Cameras/P

12. New Business

- A. Resolution 2025-013 re: Opening Sunset Drive for Maintenance/P
- B. Resolution 2025-014 re: Opening Sunset Lane for Maintenance/P
- C. Resolution 2025-015 re: Lifting Winter Burial Rates/P
- D. Grant Opportunities/P
- E. Greater Insurance/League of Minnesota Cities Insurance Renewal/P
- F. Schedule Work Session re: Parks/P
- G. MN AED Project/P

13. Bills

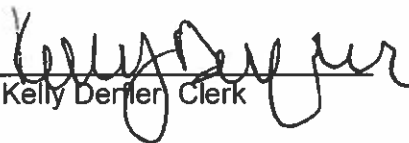
- A. Payment of Bills/N

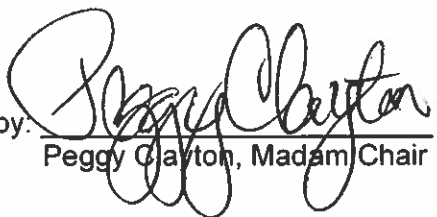
14. Public Input *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record.

15. UPCOMING Events/Meetings

April 29, 2025	Special District 6 Senate General Election	7:00am-8:00pm Town Hall
April 30, 2025	Board of Appeals and Equalization Mtg	9:00am Town Hall
May 3, 2025	Road/Landing/Public Accesses Tour	8:00am Meet at Town Hall
May 5, 2025	Road Clean-up	4:00pm Meet at Cemetery
May 12, 2025	Itasca County Township Association Mtg	7:00pm Town Hall
May 14, 2025	2024 Annual Audit Review	5:30pm Town Hall
May 14, 2025	Regular Board Meeting	7:30pm Town Hall

16. Adjourn

Prepared by: 
 Kelly Derfler, Clerk

Signed by:  4/19/25
 Peggy Clayton, Madam Chair