



# ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse  
123 NE 4<sup>th</sup> Street  
Grand Rapids, MN 55744  
(218) 327-2847

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Tuesday, August 26, 2025

2:30 PM

Itasca County Boardroom

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**ITASCA COUNTY MISSION:** Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

## DRAFT

### REGULAR SESSION AGENDA

**2:30 PM I. CALL TO ORDER**

**2:31 PM II. PLEDGE OF ALLEGIANCE**

**2:32 PM III. APPROVAL OF AGENDA**

**2:33 PM IV. MINUTES APPROVAL**

1. Approve the minutes of the Tuesday, August 19, 2025 Itasca County Regular Session.

**2:34 PM V. CONSENT AGENDA**

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Approve the Purchase of Service Agreement between ICHHS and Grace House for outreach activities related to Housing Support Funds.
2. Approve the Purchase of Service Agreement between ICHHS and Patty Beech Consulting Inc for administration and monitoring of the DHS Housing Supports Program.
3. Approve the Purchase of Service Agreement between ICHHS and KOOTASCA Community Action for Housing Resource Specialist activities related to Housing Support Funds.

4. Approve the Purchase of Service Agreement between ICHHS and Northland Counseling Center Inc for Housing Resource Specialist activities related to Housing Support Funds.
5. Approve and accept, if awarded, the following grant applications from the Grand Rapids Area Community Foundation, Compeer Financial, and Itasca County Trails Taskforce ranging from \$5000 to \$15,000 to complete an Itasca County Comprehensive Trail Study, and authorize necessary signatures.
6. Authorize the County Engineer to enter into a technical service contract with Erickson Engineering CO., LLC, to provide bridge design services for a bridge replacement on CR 254 (Farm Camp Rd.) over Rice River and authorize the County Engineer to execute the contract documents.
7. Adopt the Resolution Re: Development Partnership Grant Application, and authorize necessary signatures.
8. Approve contract agreement between the University of Minnesota Extension and Itasca County to complete an Itasca County Comprehensive Trail Study for the amount of \$20,000, and authorize necessary signatures.

**VI. REGULAR AGENDA**

- 2:35 PM** 1. Citizen Input, Chair
- 2:40 PM** 2. Recognition of County Employees, Brett Skyles
- 2:45 PM** 3. Commissioner Warrants, Gail Guck
- 2:50 PM** 4. Utilization of Potentially Sellable Properties Owned by Itasca County, Commissioner Johnson
- 3:00 PM** 5. 2024 Itasca County Transportation Department Annual Report, Karin Grandia
- 3:05 PM** 6. August 2025 Construction Update, Rachel Metelak

**3:10 PM VII. ADMINISTRATOR UPDATE**

**3:15 PM VIII. COMMITTEE REPORTS**

**3:20 PM IX. COMMISSIONER COMMENTS**

**X. CLOSED SESSIONS**

**3:25 PM XI. ADJOURN**

**OTHER MEETINGS**

Tuesday, August 26, 2025 beginning at 12:00 p.m. – The Itasca County Board of Commissioners will meet regarding budgets for 2026 in the Boardroom of the Itasca County Courthouse. (Posted 8/19/2025)

Tuesday, August 26, 2025 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/2/2024)

Wednesday, August 27, 2025 beginning at 11:30 a.m. – The Itasca County Board of Commissioners have been invited to attend the Government Collaborative meeting to be held at Timberlake Lodge, 144 SE 17th St., Grand Rapids, MN 55744. (Posted 12/27/2024)

**Note:** This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.