

**NASHWAUK
CITY COUNCIL
REGULAR AGENDA**

p: 218-885-1210



City of
NASHWAUK
FROM TIMBER TO TACONITE

301 Central Avenue, Nashwauk, Minnesota 55769

City Council

TUESDAY, JULY 22, 2025

Greg Heyblom

Mayor

Sheila Jensen

Councilor

Tom Martire

Councilor

Terry Sullivan

Councilor

David Bruns

Councilor

Sellman, Borland, &

Simon

City Attorney

Lee Longoria

Police Chief

April Kurtock

City Administrator/Clerk

Amber Goss

Deputy Clerk

Jason Martire

*PW & Utility Lead,
WW/WW Operator*

Joe Martire

Fire Chief

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. PUBLIC COMMENT.** Members of the public are welcome to address the Nashwauk City Council. Please provide your name and a brief description of the subject matter. You are limited to 3 minutes. Rules for public comment are available at the podium.

4. ADOPTION OF AGENDA

5. NOTABLE ITEMS

- a. Vickie Harrington, Beautification Committee

- 6. CONSENT AGENDA.** The consent agenda gives the Nashwauk City Council a means of handling routine items in one action. However, any one councilor may request that an item be removed and placed on the regular agenda for discussion and consideration.

- a. Approve the minutes of July 8, 2025, City Council meeting.
b. Approve claim register #7222025 Claim 1 in the amount of \$212,409.10.

7. UNFINISHED BUSINESS

- a. Small Cities Development Program Update
b. East Itasca Joint Sewer Project Update
c. Public Safety Building follow-up.

1. Estimate received from ICS regarding the high school scope of work. Discussion regarding city projects and prioritizing.

- d. Follow-up regarding properties with hazardous conditions: 211 Central Avenue, 302 1st Street, 206 3rd Street, 324 3rd Street.

**NASHWAUK
CITY COUNCIL
REGULAR AGENDA**

p: 218-885-1210



City of
NASHWAUK
FROM TIMBER TO TACONITE

301 Central Avenue, Nashwauk, Minnesota 55769

City Council

Greg Heyblom

Mayor

Sheila Jensen

Councilor

Tom Martire

Councilor

Terry Sullivan

Councilor

David Bruns

Councilor

**Sellman, Borland, &
Simon**

City Attorney

Lee Longoria

Police Chief

April Kurtock

City Administrator/Clerk

Amber Goss

Deputy Clerk

Jason Martire

*PW & Utility Lead,
WW/WW Operator*

Joe Martire

Fire Chief

- e. Community Development Request—follow-up on the July request by adding the remaining funds to be used toward cameras. Alternatively, if the July project is rejected, consider a request for the July funds to be used toward the 4th Street playground updates.

8. NEW BUSINESS

- a. Consider approval of the proposal from Mesabi Glass, Window & Door to install a tempered glass panel with a stainless-steel speaker cover at the customer service window in the amount of \$2,125.
- b. Consider approval of the request from VFW Post 5516 Keewatin to waive the rental fee of the Rec Center on September 13, 2025.
- c. Consider approval of Ordinance No. 2025-06 an ordinance of the City of Nashwauk, MN, amending Nashwauk City Ordinances Chapter 152 Entitled “Zoning Code” and adopting by reference Nashwauk City Ordinances Chapter 10 General Provisions, section 10.99 General Penalty, which among other things, contains penalty provisions; further, certifying the Official Zoning Map.

9. DEPARTMENT & COMMITTEE REPORTS & REQUESTS

- a. **Ambulance Service:**
- b. **Fire Department:**
- c. **Police Department:**
- d. **Street Department:**
- i. 4th Street Playground Project:
- i. Review 4th Street playground equipment replacement proposal from St. Crois Recreation.

**NASHWAUK
CITY COUNCIL
REGULAR AGENDA**

p: 218-885-1210



City of
NASHWAUK
FROM TIMBER TO TACONITE

301 Central Avenue, Nashwauk, Minnesota 55769

City Council

Greg Heyblom

Mayor

Sheila Jensen

Councilor

Tom Martire

Councilor

Terry Sullivan

Councilor

David Bruns

Councilor

**Sellman, Borland, &
Simon**

City Attorney

Lee Longoria

Police Chief

April Kurtock

City Administrator/Clerk

Amber Goss

Deputy Clerk

Jason Martire

*PW & Utility Lead,
WW/WW Operator*

Joe Martire

Fire Chief

ii. Consider the quote from Iron Oakes Fencing for installation of a fence around the playground in the amount of \$10,700.

ii. Consider approval of the purchase of a 2009 672G John Deere Grader from Itasca County in the amount of \$34,000.

10. COMMISSION & COMMITTEE UPDATES

a. Personnel Committee Recommendations

1. Accept the resignation of Amber Goss as Deputy Clerk effective August 7, 2025.
2. Approve the updated job description for Deputy Clerk and approve posting for the position.
3. Approve engagement with a temp service to provide coverage for the office during the Deputy Clerk vacancy.
 1. Staffing agreement proposal received from Express Employment Professionals.
4. Approve Amber Goss to train the newly hired Deputy Clerk as her schedule allows subsequent to her resignation date. Paid hourly at the Deputy Clerk rate of pay with an estimated 2-3 hours per week for up to 90 days.
5. Approve the job description for Administrative Assistant and approve posting for the position as part-time, up to 20 hours per week, rate of pay \$17-\$20 DOQ.

11. MAYOR AND COUNCIL UPDATES

12. ADJOURN