



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, November 4, 2025

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

REGULAR SESSION AGENDA

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, October 28, 2025, Itasca County Regular Session.

2:34 PM V. CONSENT AGENDA

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Adopt the Resolution approving the Arbitration Award and prior tentative Agreements covering the Collective Bargaining Agreement between the County of Itasca and Itasca County Attorneys Association representing the Assistant County Attorney Unit for calendar years 2025, 2026, and 2027.
2. Approve Itasca County Sheriff's Office Fitness Policy and Procedures.
3. Approve submission of a grant request to MnDOT Aeronautics for A/D Building Utilities at the Bowstring Municipal Airport in the amount of \$10,000 with a local match of \$1000.
4. Approve submission of a grant request to MnDOT Aeronautics for a Contract SRE Equipment Building Grant at the Bowstring Municipal Airport in the amount of \$400,000 with a local match of \$40,000.
5. Approve submission of a grant request to MnDOT Aeronautics for Hangar Site Prep Grant at the Bowstring Municipal Airport in the amount of \$50,000 with a local match of \$5000.
6. Approve the transfer of funds in the amount of \$1,500,000 from the Unorganized Township Road and bridge accounts to the County Road and Bridge fund for road maintenance costs in Unorganized Townships.
7. Approve final payment for Contract 59105 and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.

8. Approve Honeywell software upgrade and assurance contract 40099531 and authorize necessary signatures.
9. Approve the new Paid Family and Medical Leave (PFML) Policy, effective January 1, 2026, as required under the Minnesota Paid Family and Medical Leave Act (Minn. Stat. Chapter 268B), and approve updates to existing County leave policies to ensure compliance and consistency with the new law and related state and federal regulations.

VI. REGULAR AGENDA

- 2:35 PM** 1. Commissioner Warrants, Gail Guck
- 2:40 PM** 2. United Way Campaign, Kim Brink Smith
- 2:50 PM** 3. Northwoods Regional ATV Trail Alliance Award, Perry May, Sara Thompson
- 2:55 PM** 4. Itasca County Emergency Manager EMPG Grant (EMPG), John Linder
- 3:05 PM** **VII. ADMINISTRATOR UPDATE**
- 3:10 PM** **VIII. COMMITTEE REPORTS**
- 3:15 PM** **IX. COMMISSIONER COMMENTS**
- X. CLOSED SESSIONS**
- 3:20 PM** **XI. ADJOURN**

OTHER MEETINGS

Monday, November 10, 2025, beginning at 7 p.m. – The Itasca County Board of Commissioners have been invited to attend the Itasca County Township Association (ICTA) meeting to be held at Harris Town Hall, 21998 Airport Road, Grand Rapids, MN 55744. (Posted 12/27/2024)

Wednesday, November 12, 2025, beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/2/2024)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.