



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION

## MEETING AGENDA

Wednesday, January 28, 2026

4:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, January 28, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**PUBLIC FORUM:**

**APPROVAL OF MINUTES:**

1. Consider a motion to approve the December 17, 2025 Regular Meeting Minutes.

**VERIFIED CLAIMS:**

2. Consider a motion to approve \$495,321.27 in verified claims for January 2026.

**COMMISSION REPORTS:**

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to ratify the professional services contract with MMUA for organizational development services for 2026 for an amount not to exceed \$8,000 plus approved reimbursable expenses.
4. Consider a motion to ratify the change orders with Emergent Software for an amount not to exceed \$3,000.00 for Email Migration and an amount not to exceed \$17,200 for GIS\Asset Management Server Migration.
5. Consider a motion to ratify the procurement contract with Stantec Consulting Services for engineering and bidding services for Landfill Phases 1-4/Kettle D cover project for \$8,878.

**SETTING OF REGULAR AGENDA:** This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

**OPERATIONS & CAPITAL BUSINESS:**

6. Operations & Capital Updates
7. Consider a motion to confirm the retirement of Jean Lane effective February 28, 2026, and approve retaining her under the Minnesota Public Employees Retirement Association (PERA)

Phased Retirement Option to provide transitional business services through December 31, 2026.

8. Consider a motion to approve the 2026 workers' compensation premium coverage quotation regular premium option from the LMCIT in the amount of \$22,254 and authorize the General Manager to sign premium documents.

#### CONTRACTS:

9. Consider a motion to ratify the Supplemental Letter Agreement with Short Elliott Hendrickson Inc. (SEH) for consulting work on 12<sup>th</sup> and 14<sup>th</sup> Ave SW Electric Underground project.
10. Consider a motion to approve the procurement contract with Their Well for the emergency replacement of the pitless adapter for well 1 for \$25,219 and allow the General Manager to sign the contract.

#### REPORTS:

11. Monthly Reports

#### ADJOURNMENT:

The next Work Session is scheduled for Wednesday, February 11, 2026 at 3:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, February 25, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.